Introduction

Section I: General Considerations and Planning Guidelines

- Purpose
- Identification of Chief Emergency Officer
- Identification of School Teams
- Concept of Operations
- Plan Review and Public Comment

Section II: General Emergency Response Planning

- Identification of Potential Emergency Sites
- Response Plan Options
- District Resources
- District Resource Coordination
- Annual Multi-Hazard Training
- Annual Drills and Exercises

Section III: Responding to Threats and Acts of Violence

- Responding to Threats of Violence
- Responding to Acts of Violence and Zero-Tolerance
- Law Enforcement Involvement
- Identification of Appropriate Responses

Section IV: Communication with Others

- Obtaining Local Emergency Assistance
- Obtaining County and State Emergency Assistance
- Educational Agencies within District Boundaries
- NYS/BOCES Communication Flow Chart
- ICS Communication

Section V: Prevention and Intervention Strategies

- Building Security
- Early Detection
- Prevention/Intervention Strategies
- Student Programs
- Job Duties (hall monitors and security)

Section VI: Recovery

Appendix A: District Buildings, Contacts and Phone Numbers

Appendix B: Potential Hazardous Sites

Appendix C: District Wide Supports
Introduction

Emergencies and violent incidents in school districts are critical issues that must be addressed in an expeditious and effective manner. Districts are required to develop a District-Wide School Safety Plan designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the coordination of the district with local and county resources in the event of such incidents or emergencies. The District-Wide Plan is responsive to the needs of all schools within the Schenectady City School District (SCSD) and is consistent with the more detailed emergency response plans required at the school building level. Districts stand at risk from a wide variety of acts of violence, natural, and manmade disasters. To address these threats, the State of New York has enacted the Safe Schools Against Violence in Education (SAVE) law. Project SAVE is a comprehensive planning effort that addresses prevention, response, and recovery with respect to a variety of emergencies in each school district and its schools.

The Schenectady City School District supports the SAVE Legislation and intends to facilitate the planning process. The Superintendent of Schools encourages and advocates on-going district-wide cooperation and support of Project SAVE.

Section I: General Considerations and Planning Guidelines

A. Purpose

The Schenectady City School District's District-Wide School Safety Plan was developed pursuant to Commissioner's Regulation 155.17. At the direction of the Schenectady City School District Board of Education, the Superintendent of the Schenectady City School District appointed a District-Wide School Safety Team and charged it with the development and maintenance of the District-Wide School Safety Plan.

B. Identification of Chief Emergency Officer

The Schenectady City School District designates the administrator in charge of the Office of Safety and Preparedness as the District's Chief Emergency Officer, whose duties shall include, but not be limited to:

1. Coordination of the communication between school staff, law enforcement, and other first responders;
2. Lead the efforts of the District-Wide school Safety Team in the completion and yearly update by September 1st, of the District-Wide School Safety Plan and the coordination of the District-Wide School Safety Plan with the building-level emergency response plans;
3. Ensure staff understanding of the District-Wide School Safety Plan;
4. Ensure the completion and yearly update by September 1st, of building-level emergency response plans for each school building;
5. Assist in the selection of security related technology and development of policies for the use of such technology;
6. Coordinate appropriate safety, security, and emergency training for district and school staff, including required training in the emergency response plan yearly by September 15th. New employees hired after the start of the school year receive training within 30 days of hire as part of the SCSD New Hire Training Program. It is the responsibility of the Building Principal or Department Supervisor to ensure trainings are completed and documented. All New York State Education Department required mandatory trainings will be recorded in the SCSD professional development module Staff Trac. The SCSD certifies that these training has been completed prior to the October NYSED BEDS data collection deadline;

7. Ensure that all SCSD buildings perform the required evacuation and lock-down drills as required by Education Law section 807.

C. Identification of District Wide Safety Team

The Schenectady City School District has created a District-Wide School Safety Team appointed by the board of education consisting of, but not limited to, representatives of the school board, teacher, administrator, and parent organizations, school safety personnel and other school personnel. The members of the team by title are as follows:

- Chief Emergency Officer
- Assistant to the Superintendent
- Assistant Director of Planning and Accountability
- Assistant Director of Special Education
- Building Administrators
- Director of Facilities
- District Director of Business and Finance
- Elementary School Principal
- HS Cohort Principal
- Member of the Board of Education
- Middle School Assistant Principal
- Parent Liaison
- School Safety Officer
- Secretarial Representative
- SFT Representative
- Supervisor of Custodial Services
- Supervisor of Transportation

D. Concept of Operations

The District-Wide School Safety Plan is directly linked to the individual building-level emergency response plans. Protocols reflected in the District-Wide School Safety Plan guide the development and implementation of individual building-level emergency response plans.

In the event of an emergency or violent incident, the initial response to all emergencies at an individual school is by the Building-Level Emergency Response Team.

Upon the activation of the Building-Level Emergency Response Team the Superintendent of Schools or their designee is notified and, where appropriate, local emergency officials are notified. Schools should notify, the Chief Emergency Officer by phone or text, as well as the Superintendent's office using the dedicated emergency number.
Efforts may be supplemented by County and State resources through existing protocols. The Schenectady Police and Fire Department will coordinate mutual aid when required.

E. Plan review and public comment
   • This plan shall be reviewed and maintained by the Schenectady City School District’s District-Wide School Safety Team on an annual basis on or before July 1st of each year. A copy of the plan is available in the Superintendent’s office and on the district’s website.

   • Pursuant to Commissioner’s Regulation 155.17 (e)(3), this plan was made available for public comment 30 days prior to its initial adoption on July 8, 2020. The District-Wide School Safety Plan was then adopted by the School Board on August 19, 2020 after the one required public hearing that provided for the participation of school personnel, parents, students and any other interested parties. When possible the DWST should coordinate with the Code of Conduct Committee so that presentation to the BOE and public comment periods coincide.

   • While linked to the District-Wide School Safety Plan, the building-level emergency response plans shall be confidential and shall not be subject to disclosure under Article 6 of the Public Officers Law or any other provision of law, in accordance with Education Law Section 2801-a. The building-level emergency response plans shall be kept confidential and shall not be disclosed except to authorized department staff and law enforcement officers.

   • Full copies of the District-Wide School Safety Plan and any amendments are submitted and Certified to the New York State Education Department through the Business Portal within 30 days of adoption. The District Wide Safety Plan along with the Code of Conduct are posted on the SCSD Web Site. The Confidential Individual Building Level Emergency Response Plans for each school will be reviewed annually by the SCSD Board of Education. The confidential Building-Level Emergency Response Plans are supplied electronically to Schenectady City Police Department, the Schenectady County Sheriff, and the NYS Police within 30 days of adoption.
Section II: General Emergency Response Planning

The District-Wide School Safety Plan provides the framework for the building-level emergency response plans. The purpose of a uniform plan is to ensure district-wide continuity for emergency responses. These general emergency responses are used to ensure school employees, students, parents and emergency responders learn one system.

A. Identification of sites of potential emergency, including:
   
   A list of hazardous areas has been identified as having the potential to impact within the district.

   This list has been created for reference and awareness. The list is not all-inclusive for every emergency. However, these areas have been identified as having the most probable impact on district facilities or district boundaries should they have or create an emergency. A list of potential community-based hazards or emergency situations has been noted in the building-level emergency response plans.

   The District-Wide School Safety Team in conjunction with local officials has identified areas outside of school property that may impact a district facility during an emergency. Factors that were considered included population, presence of hazardous materials, and potential for emergency based on national trends and proximity to district property.

   The District-Wide School Safety Team has recognized that there are many factors that could cause an emergency within our school buildings. There are also factors that need to be considered when responding to an emergency. A list of potential internal and external hazards or emergency situations has been noted in the building-level emergency response plans.
B. The Schenectady City School District has developed multi-hazard response guides. These guides are located in the building-level emergency response plans and are in an ICS (Incident Command System) format. Plans for taking the following actions in response to an emergency where appropriate are, including but not limited to:

- Initial Actions
- Incident Command Post Location will be determined in conjunction with Law Enforcement
- Emergency Operations Center will be located at 108 Education Drive in the Room 116 Conference Room

- **Shelter-in-Place:** Used to shelter students/staff inside the school
  - Severe Weather
  - Bomb Threat
  - HazMat Incident

- **Evacuation:** Used to evacuate students/staff from the school
  - Before, during and after school hours, including security during evacuation and evacuation routes
  - Evacuation/Relocation Sites (internal and external)

- **Lockout:** Used to secure school buildings and grounds during incidents that pose an imminent concern outside of the school

- **Lockdown:** Used to secure school buildings and grounds during incidents that pose an immediate threat of violence in or around the school:
  - School Cancellation
  - Early Dismissal

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<tr>
<th>Air Pollution</th>
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<th>Mass Casualty</th>
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<td>Epidemic</td>
<td>Medical Emergency</td>
</tr>
<tr>
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<td>Explosion</td>
<td>Natural Gas Leak</td>
</tr>
<tr>
<td>Building Structural Failure</td>
<td>Fire Alarm Activation</td>
<td>Radiological</td>
</tr>
<tr>
<td>Bomb Threat</td>
<td>Flood</td>
<td>Roof Leak/Failure</td>
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<tr>
<td>Chemical Leak</td>
<td>Heating System Failure</td>
<td>School Bus Accident</td>
</tr>
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<td>Civil Disturbance</td>
<td>Hostage Situation</td>
<td>Severe Weather Emergency</td>
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<tr>
<td>Crimes Against People</td>
<td>Intruder Situation</td>
<td>Suicide</td>
</tr>
<tr>
<td>Earthquake</td>
<td>Loss of Building</td>
<td>Threats of Violence</td>
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<td>Electrical System Failure</td>
<td>Loss of Buses</td>
<td>Water Emergency</td>
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C. In the building level safety plans, the SCSD has identified various district resources that may be available for use during an emergency, including the identification of personnel, equipment and shelters. See appendix C additional district resources.

D. Using the ICS (Incident Command System) the district has identified the school officials authorized to make decisions during an emergency. Through ICS, the procedures to coordinate the use of school district resources and manpower during emergencies are clearly defined. ICS also identifies the staff members and their backups assigned to provide assistance during emergencies.
E. The district has policies and procedures for annual multi-hazard school safety training for staff and students, including the strategies for implementing training related to multi-hazards. Beginning with the 2016-2017 school year, all staff will undergo annual training by September 15, 2016 and each subsequent September 15 thereafter on their building-level emergency response plan which includes components on violence prevention and mental health. It is the Building Principal's responsibility to ensure that new employees hired after the start of the school year receive this training within 30 days of hire or as part of the SCSD's existing new hire training program, whichever is sooner. All New York State Education Department required mandatory trainings will be recorded in the SCSD professional development module Staff Trac. It is the Building Principals responsibility to ensure these trainings are complete and documented. The SCSD will certify that these trainings have been completed on or before October 1. The Superintendent or their designee will sign off on the completed training in the NYSED Business Portal. The following procedures have been established to provide this training on an annual basis to include but not limited to: early dismissal/go home drill, shelter-in-place, evacuation/fire drills, lockout, lockdown, table top exercises and Incident Command System training.

F. The SCSD conducts drills and other training exercises to test components of the emergency response plan, including the use of tabletop exercises, in coordination with local, county, and state emergency responders and preparedness officials. A debriefing must be conducted after each drill or event to determine if changes to the Building Level Emergency Response Plan are necessary. Buildings must keep logs signed by those participating in the debriefing. A template of the debriefing can be found in the Safety Tool Box.

Fire and Emergency Drills: The Schenectady City School District, at least once every school year, and where possible in cooperation with local county emergency preparedness plan officials, conducts one test of its emergency response procedures under its building-level emergency response plan, including sheltering, lock-down, or early dismissal, at a time not to occur more than 15 minutes earlier than the normal dismissal time. Education Law §§ 807(1-a), 807 (b): Fire and Emergency Drills

The July 2016 amendments expanded fire drill requirements to also include emergency drills to prepare students to be able to respond appropriately in the event of a sudden emergency. The statute now requires twelve drills be conducted each school year, four of which must be lock-down drills, the remaining eight are required to be evacuation drills. There is still a requirement that eight of the required twelve drills must be completed by December 31st of each school year.

The statute now explicitly requires schools to conduct lock-down drills, which are essential, because they prepare students and staff to respond to the highest level of threat with the most urgent action and the least margin for error. The goal is to have schools conduct drills where they immediately clear hallways, lock doors and take positions out of sight to practice their ability to put the building into a protective posture as quickly as possible. These emergency measures allow time for responding law enforcement to arrive on scene and neutralize the threat. If possible, law enforcement should be involved in the drills to help prepare students and staff for their interactions and release from lock-down by uniformed officers. However, law enforcement involvement is not required by the new legislative mandate. Other protective actions such as Lock-Out or Shelter in Place are emergency actions that are usually preceded by some degree of warning time and do not require the immediate response necessary for a lock-down. While the school should be well versed in their lock-out and shelter in place protocols, lock-down is the only type of protective action that is specifically required by the statute.
Section III: Responding to Threats and Acts of Violence

A. The school refers to its Crisis Intervention Plan via the Post-Incident Response Team and the Multi-Hazard Emergency Response Guides located in the building-level emergency response plan. These are reviewed by the District-Wide School Safety Team to ensure content and consistency throughout the district. These policies and procedures are for responding to implied or direct threats of violence by students, teachers, other school personnel and visitors to the school, including threats by students against themselves, which includes suicide. The following types of procedures are addressed in the plan:

- The use of staff trained in de-escalation or other strategies to diffuse the situation.
- Informing the Superintendent or designee of implied or direct threats.
- Determining the level of threat using Threat Assessment Protocols with the Superintendent/designee and building-level emergency response team members.
- Contacting appropriate Emergency Responders.
- Monitoring the situation, adjusting the district's responses as appropriate to include possible implementation of the building-level emergency response team.
- Communication with parent/guardian. When a student implies or specifically threatens self-inflicted violence including suicide, the school's administrator(s) or designated staff member directly contacts the respective parents/guardians.

B. The Multi-Hazard Emergency Response Guides in the building-level emergency response plans provide guidance on the district's policies and procedures for responding to direct acts of violence (i.e., crimes against persons, hostage taking, intruder and kidnapping) by students, teachers, other school personnel and visitors to the school, including policies for school violence. The following types of procedures are addressed in the plan:

- Using Threat Assessment Protocols determine the level of threat with the Superintendent/designee and the building-level emergency response team.
- If the situation warrants, isolate the immediate area.
- Monitor the situation; adjust the level of response as appropriate; if necessary, initiate lockdown, evacuation, sheltering and/or early dismissal procedures as needed, if needed.
- Contact appropriate Emergency Responders.

NOTE: The Schenectady City School District "Code of Conduct" describes policies and procedures for responding to acts of violence by students, teachers, other school personnel and visitors to the school.

C. Response protocols are identified in the building-level emergency response plans in the ICS format along with definitions of ICS Roles and Responsibilities. The Multi-Hazard Emergency Response Guides address specific procedures for responding to bomb threat, intruders, hostage takings and kidnapping.

D. The following protocols for appropriate responses to emergencies are provided as examples of responses to bomb threats, hostage takings, intrusions and kidnappings:

- Identification of decision-makers.
- Plans to safeguard students and staff.
- Procedures to provide transportation, if necessary.
- Procedures to notify parents.
- Procedures to notify media.
Debriefing procedures.

E. The SCSD has established policies and procedures to contact parents, guardians or persons in parental relation to the students in the event of a violent incident or an early dismissal. In the Schenectady City School District, the following communication methods are used:

The Superintendent of Schools or the Public Information Specialist will notify the local media of any unplanned event that may result in a change in the regular school day schedule. In addition, it would be prudent to follow the same protocol as above to formulate a press release relative to any other event that may cause any undue panic and concern and result in a problematic rush to the school by parents and media.

The use of a mass communication, electronic call management system will be employed when available to notify any or all specified groups within the school community of events that could affect that particular group.

In the absence of the aforementioned call management system, if a building has established a parental phone tree, they may use that means to inform parents and guardians. Ideally a written script should be used to ensure consistency of message. Phone trees may also be used to compliment the media information being released concurrently.

In the event of a violent incident occurring before, during or after a school day, the incident will be immediately reported to the school's main office. Notice of the incident may be issued by the building principal. Notice of the incident may be issued by the building principal. Such notice will be mailed to the student's last known address of record, or by giving students a copy to bring home. In the event that written notification may not be practical notification would occur via radio or television broadcast.

Section IV: Communication with Others

The District-Wide School Safety Plan provides the framework for the building-level emergency response plans.

A. The Schenectady City School District is fortunate to have substantial ties to the City of Schenectady and to Schenectady County. If there were to be an emergency within our facility, that facility would call 911 for emergency assistance. If involvement is needed from other local government agencies, then the Superintendent or designee would act as that contact person. Additional procedures for communications can be found in the building-level emergency response plans including local emergency contacts and phone numbers, and the NYS/BOCES Communication Flow Chart. These contacts provide guidance for obtaining assistance during emergencies from emergency service organizations and local government officials.

B. Arrangements for obtaining advice and assistance from local government officials including the county or city officials responsible for implementation of Article 2-B of the Executive Law is carried out through the protocols established in the NYS/BOCES Communication Flow Chart.

C. The Schenectady City School Districts has a liaison assigned in both the Schenectady Police Department and the Schenectady Fire Department. These individuals serve as a resource to the District Wide Safety Team as well as the Building Level Teams.

D. If there is a disaster within the district that has the potential to impact other educational agencies within the district boundaries, the Chief Emergency Officer activates the phone tree and the One Call Now system.

E. Along with the phone tree, the district has access to the following information about each educational agency located in the school district, including information on:
   - School Population
Section V: Prevention and Intervention Strategies

The District-Wide School Safety Plan provides the framework for the building-level emergency response plans. The district has developed policies and procedures related to school building security, including, where appropriate:

A. Security and Supervision

The District employs School Safety Officers to assist school administration in dealing with all manners of security and safety issues. The primary role of Schenectady City School District Security Personnel is to assist in safeguarding the District's students, staff and visitors from harm; to deter, detect, respond to, and report infractions of the Code of Conduct and New York State Law; help organize required safety drills, and to protect the District's assets from theft and damage. Security personnel employed by Schenectady City School District are authorized to carry out this role pursuant to applicable policies, regulations and training. School Safety Officers are vetted through the Civil Service Process of Schenectady County and are assigned to our secondary schools. They participate in district-wide professional development days, as well as in a monthly professional learning community, where relevant topics of safety and security are presented. They work in both a proactive manner with law enforcement, as well as act as the liaison with emergency personnel responding to our schools.

Security Monitors and School Supervision Para Professionals work a variety of roles in our buildings including; operating the Raptor Visitor Management System and Axis Control System, supervision of the hallways and grounds and assisting school administration in dealing with all manners of security and safety issues. Their primary role is to assist in safeguarding the District's students, staff and visitors from harm; to deter, detect, respond to, and report infractions of the Code of Conduct. Respectful relationships with students and parents serve as the crucial framework of this position. A more complete listing of responsibilities can be found in the Student Supervision Handbook, which is reviewed yearly with all staff acting in this capacity.

B. Limited Access Policy

Doors in the Schenectady City School District should be locked at all times. If a door is left open it must be monitored.

C. Axis Control System

All of the SCSD's schools utilize a video/audio electronic access control system at their main entrances that provides a means to remotely screen and approve visitors prior to granting access to the locked building.

D. Keys to exterior of buildings

All of the SCSD's schools utilize an electronic keyless entry system allowing specific access (designated times and locations) to authorized personnel by presenting a proximity card to a reading device at those entrances.

E. Staff Photo Identification badges

All Schenectady City School District employees are issued Photo Identification Badges that are required to be displayed at all times while on school district property to assist visitors, students and staff in
identifying employees as well as possible intruders.

F. Visitor policy; Raptor Visitor Management System
An approved visitor will complete a sign-in procedure and will be issued a visitor pass sticker upon gaining access to the building. Stickers will have time, date and destination on them and should be worn on the upper left chest area. All schools in the Schenectady City School District will utilize Raptor visitor management software beginning in September 2018. Visitors will be required to show an ID each time they enter a school in the SCSD. Visitors will be screened through a national sex offender database. Parents and guardians who are listed on the Sex Offender Data Base will work with the building principal and the Superintendent to ensure access to their child’s educational program while under the direct supervision of school staff and in compliance with their respective court ordered limitations.

G. Video Surveillance
A digital video surveillance system is in service at Schenectady City School District schools and facilities to assist in monitoring, deterring and recording activity in areas of chronic concern or perceived vulnerability. Designated staff is trained on how to access, view, search and recover images.

H. Intrusion Detection Alarm
An intrusion detection (burglar) alarm system that is linked to a central monitoring station is in service at Schenectady City School District schools and facilities. Each such facility will utilize this alarm system as designed and will ensure that necessary personnel are trained in its proper use to maximize the performance of the system and minimize the incidence of false alarms.

I. Fire Alarm
A fire detection alarm that is linked to a central monitoring station is in service at every Schenectady City School District School and facility. These alarms and our fire response procedures are tested regularly consistent with NYSED regulations.

J. Threat Assessment
a. The Schenectady City School District has implemented procedures for the dissemination of informative materials regarding the early detection of potentially violent behaviors, including, but not limited to: the identification of family, community and environmental factors to teachers, administrators, parents and other persons in parental relation to students of the school district or board, students and other persons deemed appropriate to receive such information.

b. The District recognizes the importance of early recognition and intervention into conflicts and potentially violent or threatening behaviors. Students, their parents, and all staff are encouraged to share information regarding any student conflicts, threats or troubling behaviors with the appropriate school administrator so that an assessment or investigation can commence in a timely fashion if deemed necessary. The Schenectady City School District has teams trained in every school to utilize the Virginia Threat Assessment protocols. This communication may extend beyond Schenectady City School District personnel to include members of the District’s Threat Assessment Team, Law Enforcement, and Mental Health Professionals, when deemed appropriate and within existing legal parameters.

c. The SCSD recognizes the importance of programs and activities that improve communication throughout the school community and that encourage the reporting of
potentially dangerous, suspicious or violent behavior. Such efforts serve to improve the security, safety and quality of life for all those in the SCSD school community. The following is a partial list of such current Initiatives.

- School Counselors provide topic specific short-term counseling for individuals and groups;
- School Social Workers: provide crisis service counseling;
- Academic Support Services;
- Conflict Resolution programs are coordinated at the building level. The Center for Community Justice provides initial training to build staff and support programs through consultation and on-going training;
- Schenectady City School District Extended Day After-School program
- The SCSD Summer Enrichment Program
- School wide bullying prevention programs;
- In addition the following programs are utilized in the SCSD

<table>
<thead>
<tr>
<th>Cultural Brokers</th>
<th>SBST/ICMP/BIP</th>
</tr>
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<tr>
<td>Community Outreach</td>
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</tr>
<tr>
<td>Specialists</td>
<td>Therapeutic Crisis Interventions</td>
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<td>Trauma Sensitive Schools Institute</td>
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<td>Instructional Coaches</td>
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<td>Engagement Supervisor</td>
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<td>and Dean</td>
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<td>Director of Recruitment, Retention and Diversity</td>
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<td>Restorative Practices</td>
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<td>Focus on CRE and High Quality Instruction</td>
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K. Dignity For All Students Act (DASA)

The Office of Pupil Personnel Services oversees the Dignity for All Students ACT (DASA) process and disseminates information across the SCSD regarding bullying prevention, identification, and reporting requirements. All SCSD staff have been provided with information and training regarding the Dignity for All Students Act. The District employs administrators, school psychologists, social workers, and school counselors who have been trained to assist in identifying the warning signs of bullying and to intervene in order to prevent further bullying and help students to come to resolutions.

The PPS office also assists building principals and staff in completing DASA investigations and developing interventions and solutions for students who are identified as victims of bullying and harassment. The District website contains information for parents about the Dignity for All Students Act, names and contact information for District and building DASA Coordinators, and a link to the Dignity Act Complaint Form.

L. The Code of Conduct

Contains language that specifically addresses bullying and harassment. Students who engage in bullying and harassment behaviors receive age appropriate progressive interventions, which can range from use of mediation or informal and formal counseling to referral for outside mental health services and other community agencies. When bullying or harassment is persistent or severe in nature, disciplinary measures are taken to ensure the safety of all students. Restorative practices are used, in lieu of punitive disciplinary measures when dealing with bullying and harassment whenever possible. The School Diversion process assists students and families in connecting with outside resources.

M. Prevention and Intervention Strategies:

- Informal and formal counseling
- Mediation
- Compliance with Dignity For All Students Act (DASA) regulations
- Training for hall monitors, paraprofessionals, and other school personnel
- School Based Support Team
- Extracurricular activities
- Cultural brokers
- Responsive classroom, positive action, sanctuary, and other pro-social skills curricula taught in classrooms
- School-wide positive behaviors systems
- Character Education
- Bullying prevention programs and assemblies for students
- School counseling center
- Outside mental health counseling services provided in schools
- Restorative justice and restorative circles
- TCIS training for staff on use of de-escalation strategies
- Comprehensive classroom management plan
- Behavioral Consultation services
- Curriculum addressing emotional health and healthy relationships
- The posting of signage promoting anti-bullying, equity, and appreciation of diversity.
- Outside psychiatric and psychological consultation
- Trauma sensitive schools
- Culturally responsive education
- Age appropriate prevention and intervention strategies as noted above
The SCSD has created and supported strategies for improving communication among students, and between students and staff, and the reporting of potentially violent incidents as noted above.

Section VI: Recovery
Recovery addresses the help needed for all involved to heal and to restore the school community to "normal" operations. The Schenectady City School District Plan supports the school building plans by deploying district resources that support the school's building-level emergency response team and the post-incident response team.

Recovery plans include mental health/emotional recovery, academic, physical and business recovery, and can continue long after the actual emergency.

A. District Support for Schenectady City School District
The building-level emergency response plan provides resources for supporting the building-level emergency response team and post-incident response team. The SCSD's Incident Command System (ICS) identifies back-ups to relieve team members. This provides team members the opportunity to rotate personnel to fill in if assigned personnel are unavailable and to debrief in a supportive environment.

The SCSD realizes that some emergencies may overwhelm an individual school's ability to manage an extreme crisis. If/when the school is faced with an emergency such as threats of violence or actual violent incidents, the district-wide school safety team assists as follows:

- Acting as a sounding board regarding the implied or direct threats and/or violent acts.
- Assisting in determining the level of threat and appropriate response.
- Monitoring the situation and adjusting the district's response as appropriate.
- Assisting with parent/guardian, faculty/staff, and media communication.
- Assisting with coordinating building and grounds security in conjunction with local and State Police.
- Assisting with offering a backup post-incident response team (i.e., another school district's team and/or an outside group) as needed, if needed.
- Offering debriefing sessions as needed working in conjunction with local, Schenectady County and/or State emergency responders.

B. Disaster Mental/Health Services
If/when a building-level emergency response team or post-incident response team is faced with an emergency that may overwhelm the school's ability to manage an extreme crisis, the District-Wide Emergency Response Team assists as follows:

- Offering district support and looking for continued feedback from those directly impacted during the incident, with projected plans to assist if needed during heightened stressful times such as a re-occurrence of a similar event and anniversaries of the original event.
- Assisting with parent/guardian, student, and faculty/staff debriefing and/or post-incident crisis intervention. The debriefing is also used in part to evaluate the district's plan for possible revisions. If needed, assisting in contacting additional outside mental health resources such as the National Organization for Victim Assistance (1-800-try-nova; www.trv-nova.org).
- Assisting the schools with written statements going out to faculty/staff, parents/guardians, press releases and media requests through the district's Public Information Officer.

The District Wide Emergency Response Team supports the recovery phase and reevaluates current multi-hazard and violence prevention practices and school safety activities.
APPENDIX A: The following is a listing of all school buildings covered by the district-wide school safety plan

<table>
<thead>
<tr>
<th>BUILDING</th>
<th>ADDRESS</th>
<th>CONTACT TITLE</th>
<th>PHONE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Howe Elementary School</td>
<td>1065 Baker Avenue Schenectady, NY 12308</td>
<td>Principal</td>
<td>518-370-8295</td>
</tr>
<tr>
<td>Hamilton Elementary School</td>
<td>1091 Webster Street Schenectady, NY 12303</td>
<td>Principal</td>
<td>518-881-3720</td>
</tr>
<tr>
<td>Lincoln Elementary School</td>
<td>2 Robinson Street Schenectady, NY 12304</td>
<td>Principal</td>
<td>518-370-8355</td>
</tr>
<tr>
<td>Pleasant Valley Elementary School</td>
<td>1097 Forest Road Schenectady, NY 12303</td>
<td>Principal</td>
<td>518-881-3640</td>
</tr>
<tr>
<td>Van Corlaer Elementary School</td>
<td>2300 Guilderland Avenue Schenectady, NY 12306</td>
<td>Principal</td>
<td>518-370-8270</td>
</tr>
<tr>
<td>William C. Keane Elementary School</td>
<td>1252 Albany Street Schenectady, NY 12304</td>
<td>Principal</td>
<td>518-881-3960</td>
</tr>
<tr>
<td>Woodlawn Elementary School</td>
<td>3311 Wells Avenue Schenectady, NY 12304</td>
<td>Principal</td>
<td>518-370-8280</td>
</tr>
<tr>
<td>Yates Elementary School</td>
<td>725 Salina Street Schenectady, NY 12308</td>
<td>Principal</td>
<td>518-370-8320</td>
</tr>
<tr>
<td>Paige Elementary School</td>
<td>104 Elliott Avenue Schenectady, NY 12304</td>
<td>Principal</td>
<td>518-370-8300</td>
</tr>
<tr>
<td>Dr. Martin Luther King Jr. Elementary School</td>
<td>918 Stanley Street Schenectady, NY 12307</td>
<td>Principal</td>
<td>518-370-8360</td>
</tr>
<tr>
<td>Jessie T. Zoller Elementary School</td>
<td>1880 Lancaster Street Schenectady, NY 12308</td>
<td>Principal</td>
<td>518-370-8290</td>
</tr>
<tr>
<td>Central Park Middle School</td>
<td>421 Elm Street Schenectady, NY 12304</td>
<td>Principal</td>
<td>518-370-8250</td>
</tr>
<tr>
<td>Mont Pleasant Middle School</td>
<td>1121 Forest Road Schenectady, NY 12303</td>
<td>Principal</td>
<td>518-370-8160</td>
</tr>
<tr>
<td>Oneida Middle School</td>
<td>1629 Oneida Street Schenectady, NY 12308</td>
<td>Principal</td>
<td>518-370-8260</td>
</tr>
<tr>
<td>Schenectady High School</td>
<td>1445 The Plaza Schenectady, NY 12308</td>
<td>Principal</td>
<td>518-881-2044</td>
</tr>
<tr>
<td>Steinmetz Career and Leadership Academy</td>
<td>8800 Oakwood Avenue Schenectady, NY 12303</td>
<td>Principal</td>
<td>518-881-2030</td>
</tr>
<tr>
<td>Washington Irving Educational Center</td>
<td>422 Mumford Street Schenectady, NY 12307</td>
<td>Director</td>
<td>518-370-8220</td>
</tr>
</tbody>
</table>
APPENDIX B: Identification of Potential Hazardous Sites

COMMUNITY BASED LIST: A list of areas has been identified as having the potential to impact safety within the SCSD. This list was created for reference and awareness. It is not all-inclusive for every emergency. However, these areas have been identified as having the most probable impact on district facilities or SCSD boundaries should they have or create an emergency. A list of potential community-based hazards or emergency situations has been noted in the building-level emergency response plans.

SCHOOL BASED LIST: The District Safety Team has recognized that there are many factors that could cause an emergency within our school buildings. There are also factors that need to be considered when responding to an emergency. A list of potential internal and external hazards or emergency situations has been noted in the building-level emergency response plans.
Schenectady City School District 2020-2021

108 Administration    518-370-8100
108 Education Drive 12303

SUPERINTENDENT’S OFFICE Fax: 518-370-8173
Interim Superintendent – Aaron Bochniak 40107
Executive Assistant – Johanna Vining-Shopmyer 40107
Assistant to the Superintendent – Patricia Paser 40105
Secretary/Clerk of the Board – Martha Morris 40105
Receptionist – Kathy Barker 40106

District Director of Equity, Diversity & Inclusion
Patrick Jean-Pierre 36474
Secretary – Michelle Eden 36474

COMMUNICATIONS Fax: 518-370-3804
Public Information Specialist – Karen Corona 40137
BOCES Public Information Specialist (M,T,TH)
– Justin Cortese 40149

SAFETY & PREPAREDNESS
Chief Emergency Officer – TBD 40118

BUSINESS & FINANCE Fax: 518-370-2898
District Director Business & Finance
– Kimberly Lewis 40128
Secretary – Stacey Tasselmyer 40128
Assistant School Business Official – Taryn Breen 40102
Treasurer – Katherine Devine 40121
Tax Collector – Ann Testa 40175
Records Retention – Jeff Chodikov (Tuesdays) 36181
Central Treasurer – Beth Carusone 36469

ACCOUNTS RECEIVABLE
Nicole Livingston 40144

ACCOUNTS PAYABLE/PURCHASING
Accounts Payable – TBD 40117
Purchasing – Kristin Choatkowski 40115
Claims Auditor – Lynn Curtis 40128

PAYROLL Fax: 518-370-2898
Mekkah Bergeron 40114
Lakeram Ramprasad 40113

SCHOOL LUNCH
Food Service Manager – Elaine Reynolds 36481
Secretary – Angela MacVilla 40101

CENTRAL RECEIVING
Ralph Pfeiffer
Chris D’Alessandro

DUPLICATING
Mike DeMarco

HUMAN RESOURCES Fax: 518-370-8124
District Director of Human Resources
– Christina Mahoney 40133
Administrative Assistant – Jenny Fink 40133
Asst. District Director Human Resources
– Michelle Raetz 40133
(Admins, MMA, SRO, MC)
Asst. District Director Human Resources
– Aditya (Joe) Dhara 40133
Asst. District Director of Human Resources for Diversity, Recruitment & Retention - Alicia Holt 40133
(Paras, Sec. O&M, Adult. Ed. Tutors) – Louise Siler 40134
(Teachers/BOCES Substitutes) - Amy Csenge 40139

EDUCATIONAL EQUITY & INSTRUCTIONAL SUPPORT Fax: 518-881-3939
District Director of Educational Equity & Instructional Support - Carmella Parente 40116
Assistant Director of Educational Equity & Instructional Support - Zipporah Galimore 26001
Assistant Director of Educational Equity & Instructional Support - Kathleen Nickerson 26001
Assistant Director of Educational Equity & Instructional Support - Leah Akinleye 26001
Instructional Support Specialist – Connie Ayers 40116
Secretary – Kitty Moran 26001
Secretary – Michelle Eden 36474

Instructional Coaches
Amy Tyler          Victoria Abdulla         Terrence Sloan
Kate Pieronek      Kathleen Wylie         Donya Clute
Julie Neugebauer   Leticia Boulay

PLANNING & ACCOUNTABILITY Fax: 518-881-3409
Acting District Director of Planning & Accountability
– Sara Schneller 518-881-3405
Asst. Director Planning & Accountability
– Michelle Hogan 26023/518-881-3405
Secretary – Kim Horan 36471/518-881-3405
Secretary – Kurt Siegel 28110/518-881-3405
School Improvement Supervisor
– Sara Schneller 36472/518-881-3405
Accountability Specialist – Teri Shanahan 26042/518-881-2506
Grant Writer – Rebecca Lee
Manager Data & Information
– Natalie Cable 36392/518-881-3400
Data Analyst – Hector Gallardo 36473/518-881-3405
Asst. Manager Data & Information
– Michele LaCorte 26019/518-881-3405
21st Century Community Learning Center Project Mgr
– Simone Miranda 28138/518-881-3405

CENTRAL REGISTRATION Fax: 518-370-8214
Registrar/Principal Clerk – Katy Vacca 28116
Secretary – Beth Brown Dickershaid 28127

TRANSPORTATION  518-370-8103
Fax: 518-370-8319
Supervisor of Transportation – Alfred Valachovic 28111
Transportation Assistant – Nicole Stabinski 28112
Transportation Assistant – Sandy Gobind 26040
Schenectady City School District 2020-2021

TECHNOLOGY 518-881-2411
Innovation & Technology Officer
– Chris Pietrantonio 40145
Manager of Data Processing – Jim Leupold 40123
Help Desk 411

PUPIL PERSONNEL SERVICES Fax: 518-881-3806
District Director PPS – Andrea Tote-Freeman 518-881-3412
Asst. Director PPS – Rebecca DeVries 36478/518-881-3412
Asst. Director PPS – Donna Fowler 40250/518-881-3412
Secretary – Nancy Briskle 40126/518-881-3412
Supervisor of Attendance - James Goyette 518-858-5009
(office at SCLA)
McKinney Vento Liaison – Mary Breslin 518-410-0290
Nurse Manager – Holly Vacca (office at Keane) 518-881-3902
Community Outreach Specialist
– Damonn Farley 518-312-8706
Sr. Parent Liaison – Alfred Tompkins 518-390-4773
My Brothers Keeper’s Program Specialist
– Brian Ledbetter 518-888-4784
Director of Student Intervention Services
– Erika MacFarlane 36476
Sp. Ed Instructional Coach - Laura McDaniel 36477
Sp. Ed Instructional Coach – Nicole Martin 36480
Secretary Gen Ed Continuum – Deborah Leffler 36486
PPS Project Manager – Meghan Whalen 36486
Medicaid Coordinator – Kimberly Hughes 26045/518-881-2020

CRISIS PREVENTION TEAM Fax: 518-881-3966
Psychiatric Nurse Practitioner – Anna Brady 14274
Office Manager – Nichole Darby 24104
Clinical Social Workers
Micah Ilowitz 518-281-5833
Stephen Oby 518-258-2365
Karyn Watson 518-391-3433

SPECIAL EDUCATION Fax: 518-881-3806
Director of Special Education
– Jessica Allen 36374/518-881-3413
Asst. Director of Special Education
– Sarah Sweet 26036/518-881-3413
Secretary – Michele Zielinski 40248/518-881-3413

CSE Chairs/Secretaries Fax: 518-881-3544
CSE Chairperson – Karon Ozols – ODD
(office at SCLA)
30105

CSE Chairperson – Steve Morse – ODD
(office at SCLA)
40243

CSE Chairperson – Marybeth Delaney - PreK
(office MPMS)
40249
Prek Evaluation Team - Lori Blatt 518-396-7397
Prek Evaluation Team – Maureen Fallon 518-375-2424

CSE Secretaries for:
Pre-K, Hamilton, Howe – Sharon White 40246
CPMS, OMS, SCLA, WIEC – Natasha Bangaroo 26002
SHS, – Secretary – Smita Iyengar 40247
Keane, Lincoln, Paige, PV, VC, Woodlawn - Tresha Lall 40245
MPMS, Zoller, MLK, Yates, RTL@Steinmetz – TBD 40203
ODD – Secretary – Debbie Leffler 36480

Behavior Specialists
Jacquelyn O’Connor Amanda Linehan
Kelli Schuul

HAMILTON ELEMENTARY 518-881-3720
1091 Webster St., 12303
Fax: 518-881-3722
PRINCIPAL – Renee Beaulieu
Secretary – Sandra Anderson 518-881-3720
Assistant Principal – Meredith Rivet 518-881-3720
Instructional Supervisor – Michelle Ferraro 518-881-3720
Nurse – Barbara Kosier 518-881-3723
Psychologist – Mary Beth Delaney 518-881-2000 x18057
Social Worker – Wendy Mason 518-881-2000 x18038
Social Worker – Melanie Bennett 518-881-2000 x18306
Social Worker – Michelle Primono 518-881-3720

KEANE (WILLIAM C.) ELEMENTARY 518-881-3960
1252 Albany St. 12304
Fax: 518-881-3542
PRINCIPAL – Kerri Messier
Secretary – Shatiki Beatty 518-881-3960
Instructional Supervisor – TBD 518-881-3960
Nurse – Kristin Calkin 518-881-3964
Psychologist – Sonya Hogan 518-881-2000 x10006
Social Worker – John Sheppeck 518-881-2000 x10606
Social Worker – Jenna Bodich

KING, M. L. ELEMENTARY 518-370-8360
918 Stanley St. 12307
Fax: 518-370-8363
PRINCIPAL – Kristin Munrett
Secretary – Katie Adamek 518-370-8360 / 14005
Instructional Supervisor – Josh Bate 518-370-8360
Admin Para – Rosemary Panetta 518-881-2000 x14004
Nurse – Annie Colina 518-370-8364
Nurse (PT) – Jeannine Cunningham 518-370-8364
Psychologist – Rebecca Fogg 18-881-2000 x14267
Social Worker – Asha Bammel Evan 518-881-2000 x27009
Social Worker – Victor Rose 518-370-8360
Social Worker – Daniel Robbins 518-370-8360

LINCOLN ELEMENTARY 518-370-8355
2 Robinson St. 12304
Fax: 518-395-3576
PRINCIPAL – Job Thomas
Secretary – TBD 518-370-8355
Instructional Supervisor – Laurie Timmis 518-370-8355
Nurse – Mary Mars 518-370-8357
Psychologist – Stephanie Francis 518-370-8355
Social Worker – TBD 518-370-8355
Social Worker – Jennifer Katz 518-370-8355

ELEMENARY SCHOOLS
PAIGE ELEMENTARY  518-370-8300
104 Elliott Ave. 12304
Fax: 518-881-3522
PRINCIPAL – Matthew Berkshire
Secretary – Theresa Ravas  518-370-8300
Instructional Supervisor – TBD
Nurse – Lorraine Peek  518-370-8302
Psychologist – Kari Girard  518-881-2000 x21038
Social Worker – Tiffany Franklin  518-881-2000 x21083
Social Worker – Tonya Gunzinger  518-881-2000 x21039
Social Worker – Tracy Jones  518-881-2000 x21032
Social Worker – Emily McDonald  518-881-2000 x21037

PLEASANT VALLEY ELEMENTARY  518-881-3640
1097 Forest Rd. 12303
Fax: 518-881-3642
PRINCIPAL – Christina Howard
Secretary – TBD  518-881-3640
Interim Instructional Supervisor – John Pizzo  518-881-3640
Nurse – Deborah LeMonds  518-881-3643
Psychologist – Meghan Alexander  518-881-3657
Social Worker – Michelle Mostoller  518-881-2000 x38045
Social Worker – Kathryn Nixon-Davis  518-881-2000 x38033
Social Worker – Kelly Duff  518-881-2000 x38000

VAN CORLAER ELEMENTARY  518-370-8270
2300 Guilderland Ave. 12306
Fax: 518-881-3742
PRINCIPAL – Michaela Miranda
Secretary – TBD  518-370-8270
Instructional Supervisor – Tanya Delamater  518-370-8270
Nurse – Danielle Leguire  518-370-8154
Psychologist – Rebecca Reynolds  518-881-2000 x19021
Social Worker – Ryan Saxton  518-881-2000 x19060
Social Worker – T  518-881-8270
Social Worker – Jill Gandofo  518-881-8270

WOODLAWN ELEMENTARY  518-370-8280
3311 Wells Ave. 12304
Fax: 518-370-8283
PRINCIPAL – John Perreault
Secretary – Terry McCarthy  518-370-8280
Instructional Supervisor – Michele Manners  518-370-8280
Nurse – Jessica Thomas  518-370-8282
Psychologist – Jennifer O’Shea  518-881-2000 x23029
Social Worker – Marcie Mastrogiavanni  518-881-2000 x23012
Social Worker – Harold Sperrazza  518-370-8285
Respite Social Worker – Laura Feliciano-Colon

YATES ELEMENTARY  518-370-8320
725 Salina St. 12308
Fax: 518-881-3862
PRINCIPAL – Robert Flanders
Secretary – Judith Morales  518-370-8320
Instructional Supervisor – Samantha Eichele  518-370-8320
Nurse – Amanda Terry  518-370-8322
Psychologist – Amy Jensen  518-881-2000 x16059
Social Worker – Elizabeth Lionarons  518-881-3865
Social Worker – Gustavo Garo  518-881-3820

ZOLLER ELEMENTARY  518-370-8290
1880 Lancaster St. 12308
Fax: 518-881-3882
ACTING PRINCIPAL – Desmond O’Connor
Secretary – Sara Cronier  518-370-8290
Instructional Supervisor – Troy Lichten  518-370-8290
Nurse – Deb Gutowski  518-370-8292
Psychologist –  518-370-8290
Social Worker – Jean Borger  518-881-2000 x22030

Social Worker – Tearle Ashby  518-370-8290

CENTRAL PARK MIDDLE SCHOOL  518-370-8250
421 Elm St. 12304
Fax: 518-881-3662
PRINCIPAL – Jason Rogers
Secretary – Mashoma Brydie  518-370-8250
Assistant Principal (6th) Jesse Oliver  518-370-8250
Assistant Principal (7th) – Kerri Evers  518-370-8250
Assistant Principal (8th) – Louise Gundrum  518-370-8250
Attendance  518-370-8253
School Counselor – Aubrey Clements  518-370-8251
School Counselor – Stacey Padua  518-370-8251
School Counselor – Regina Ramprasad  518-370-8251
Guidance Secretary – Monica Adams  518-370-8251
Nurse – Wendi Solomon-Nish  518-370-8252
Nurse – Sarah Bianchi  518-370-8252
Psychologist – Brittany Kendall  518-881-2000 x31288
Psychologist – Greg Osenko  518-881-2000 x31103
Social Worker – Colleen Guy  518-881-2000 x31109
Social Worker – Brigid Skopas  518-881-2000 x31116
Social Worker – Kiana Miller  518-370-8250
Social Worker Respite – Debra George  518-881-2000 x31008

MONT PLEASANT MIDDLE SCHOOL  518-370-8160
1121 Forest Rd. 12303
Fax: 518-881-3562
PRINCIPAL – Nicole Biette
Secretary – Allison Lawson  518-370-8160
Assistant Principal (6th) – John Galarneau  518-370-8240
Assistant Principal (7th) – Jason Breh  518-370-8160
Assistant Principal (8th) – Joseph Coleman  518-370-8245
Attendance  518-370-8198
Custodial Office  518-370-8177
School Counselor – Catherine Snyder  518-370-8379
School Counselor – Kena Bustillo  518-370-8379
School Counselor – Jennifer Payne  518-370-8379
Guidance Secretary – Lorna Drew  518-370-8379
Library  518-370-3507
Nurse – TBD  518-370-8182
Nurse – Allison Card  518-370-8182
Psychologist – Maddalena Calabro  518-881-2000 x36475
Psychologist – Meghan Chew  518-881-2000 x40112
Psychologist – Ashley Nguyen  518-370-8160
Social Worker – Marleni Belmar (Ebony)  518-881-2000 x36337
Social Worker – Julie Cleveland  518-370-8379

ONEIDA MIDDLE SCHOOL  518-370-8260
1629 Oneida St. 12308
Fax: 518-395-3512
PRINCIPAL – Tony Farina
Secretary – Bonnie Murphy  518-370-8260
Assistant Principal (6th) – Matthew Feldman  518-370-8260
Assistant Principal (7th) – Matthew De Lorenzo  518-370-8260
Assistant Principal (8th) – Maggie Palmeri  518-370-8260
School Counselor – Casse Forte  518-881-2000 x32007
School Counselor – Matthew Mortier  518-881-2000 x32008
School Counselor – Seth Thomann  518-370-8260
Guidance Secretary – Fabiola Tirado  518-881-2000 x32009
Nurse – Cathleen McMahon  518-370-8262
Nurse – Delah Farley  518-370-8262
Psychologist –  518-881-2000 x32012
Psychologist – Erin Robinson  518-370-8260
Social Worker – Lisa Maselli  518-881-2000 x36375
Social Worker – Hayley Yettrum  518-881-2000 x32016

rev. 8/2020
Social Worker – Lindsey Esposito 518-370-8260

SCHENECTADY HIGH SCHOOL

1445 The Plaza 12308 Fax: 518-881-3802
MAIN CAMPUS NUMBER 518-881-2044

Main Office

EXECUTIVE PRINCIPAL – Christopher Chank
Secretary – Anne Osborne x44801
Secretary – Bonnie Malik x44803
Admin. Para – Karl Petrozola x44806
Engagement Supervisor – Philip Weinman x44906

School Counseling Office Fax: 518-370-8169
Department Chair – Amanda Ruther 518-881-2044 Option 2
Secretary – Tashana Person-Evans x44855
Secretary – Bianca DellArocco x44821
Secretary – Mary Palmer x44820
Tutor Para – Ann Burns x44822
School Counselor Teams 518-881-2044 Option 2
Earl Barcomb Jeanne Myers Cassandra Plumadore
Amanda Cruz Laurie Hoyt Amanda Ruther
Sarah Curcio Colleen Pacella Menchy Yarborough
Chelsea Hought Megan Jordan Jennifer Crave
Lisa Knupp Melanie Farina Nicole Almedia
Attendance Office x44852
Attendance Office x44853
Custodial Office 518-370-8211
Food Service – Paula Presley (Sodexo)/SHS Kitchen 518-881-3808
Library 518-370-8218
Nurse – Nancy Bayly x44851
Nurse - Lisa Stansfield x44850
Nurse Fax 518-370-8185
Peer Mediation x44527
Psychologist (Grade 9) – Andy Marino x44823
Psychologist (Grade 10) – Marissa Shibley x44813
Psychologist (Grade 11) – Rafael Medina x44824
Psychologist (Grade 12) – Jen Weiner x44859
Science 518-370-8217
Smart Scholars Program Coordinator – Valerie Smith 518-925-0282
Social Worker (Grade 9) – Ellen Tremblay x44827
Social Worker (Grade 10) – Tymesia Nabors x44646
Social Worker (Grade 11) – Christine Tarullo x44655
Social Worker (Grade 12) – Nathaniel Wylie x44825
Social Worker – Elly Barhydt x44826
Social Worker (Operation Graduation) – Stephanie Franzese x44659
Social Worker (Operation Graduation) – Rachel Curtis x44856
Intensive Case Manager – Sean Murphy 518-912-6199

Class of 2024 (Grade 9) Fax: 518-881-3819
Class Principal – David Preston
Secretary – Lisa Pope x44842
Assistant Principal – TBD x44841
Admin. Para – Sarah Perretta x44857

Class of 2023 (Grade 10) Fax: 518-881-3923
Class Principal – Kargsia McDuffie
Secretary – Laurie Riddell x44834
Assistant Principal – TBD x44833
Assistant Principal – TBD x44613
Admin. Para – Kate Dahm x44514

Class of 2022 (Grade 11) Fax: 518-881-3946
Class Principal – Jonathan Goyette
Secretary – Paula Merry x44830
Assistant Principal – Ady Pina x44829
Admin. Para – Iris Ramos x44502

Class of 2021 (Grade 12) Fax: 518-881-3813
Class Principal – Jocelyn Hoffmann
Secretary – Lori Rosamino x44838
Assistant Principal – TBD x44837
Admin. Para – Bernie Whiting x44447

International Baccalaureate Program Fax: 518-881-3790
Coordinator – Trish Embree 518-370-8151

Physical Education, Health, Athletics Fax: 518-881-3507
Asst Athletic Director – Steve Boynton
Secretary – Beverly Healey x50002
Faculty Manager of Athletics – Mary Ann Fritz x50005

STEINMETZ CAREER AND LEADERSHIP ACADEMY (SCLA)
880 Oakwood Fax: 518-881-3602
MAIN CAMPUS NUMBER 518-881-2030

SCLA PRINCIPAL – Gregory Fields
Secretary – Cassandra Williams x30100
Assistant Principal – William Pickett x30100
Attendance – Arliss Rafferty x30104
Library – Andrew Vauchler x30021
 Guidance Counselor – Lorraine Keimel x30109
 Guidance Counselor – Teri Thomas x30109
 Guidance Secretary – Dawn DeBraccio x30109
 Psychologist – Michelle Thornhill x30006
 Nurse – Bobbie Croote x30103
 Social Worker – Matthew Delgaudio x30107
 Social Worker – Colleen Clauss x36485
 Social Worker – Eileen Berlanti x25103
 Social Worker/Ready to Learn – Laura DaPolito x30116
WASHINGTON IRVING EDUCATIONAL CENTER
422 Mumford St., 12307 Fax 518-370-8225
Director – Jesse Roylance 518-370-8220
Asst. Director – Dennis Green 518-881-3844
Principal on Special Assignment
   – Karmen McEvoy 518-370-8307
Secretary – Angela Tryon 518-370-8220
Secretary – Kevin Cable 518-370-8350
Nurse – Bobbie Croote 518-370-8220

ADULT AND CONTINUING EDUCATION PROGRAM
Main Office 518-370-8220
School Counselor – Marie Whitham 518-395-3503

ATLAS TUTORING PROGRAM Fax: 518-881-3851
Asst. Director Adult & Continuing Ed
   – Dennis Green 518-881-3844
ATLAS Office 518-881-2200
Social Worker – Mary LaFountain 518-881-2124
Guidance Counselor – Maria Klein 518-881-2125

SCHENECTADY HIGH SCHOOL @ WIEC
Social Worker – LeeAnn Dawley 518-881-2000 x17062
School Counselor – Maria Klein 518-881-2125
School Psychologist - Brittany Kendall 518-881-2125

MONT PLEASANT MIDDLE SCHOOL @WIEC
Social Worker – LeeAnn Dawley 518-881-2000 x17062
School Counselor – Maria Klein 518-881-2125
School Psychologist - Maddelena Calabro 518-881-2125

FULTON ACADEMY 518-464-6307
Capital Region BOCES Fax: 518-464-6371
408 Eleanor St. 12306
PRINCIPAL – Leo DiPierro
   Secretary – Sharon Marshall 518-464-6307